NOTICE
OF AN EXTRAORDINARY ABSENTEE VOTING TO PASS RESOLUTIONS AT THE GENERAL MEETING OF SHAREHOLDERS OF JOINT STOCK COMPANY NOVATEK

(Primary State Registration Number 1026303117642, Taxpayer Identification Number 6316031581)

Dear Shareholder,

Joint-Stock Company NOVATEK (the "Company"), having its registered address at: Tarko-Sale, Purovsky District, Yamal-Nenets Autonomous Area, Russian Federation, hereby notifies you of an extraordinary absentee voting of NOVATEK's General Meeting of Shareholders (the "Meeting").

The Meeting shall pass resolutions by absentee voting.

The voting ballots shall be submitted by September 30, 2026.

The voting ballots may be mailed to: Joint Stock Company IRC – R.O.S.T., 18 bld 5B Stromynka St., 107076, Moscow**.**

The voting ballot shall be signed by handwriting of the person eligible for voting on resolutions to be passed at the Meeting or of their proxy.

The electronic (technical) means to electronically complete and submit voting ballots shall be by completing the electronic voting ballot form in the shareholder's personal account (the "Service") on the website of IRC – R.O.S.T., JSC NOVATEK's registrar, at: https://lk.rrost.ru/.

The details on how to connect to the Service are available in the Shareholder's Personal Account section on the Registrar's website at https://www.rrost.ru/ru/shareholder/online-services/personal-cabinet/.

Voting in the Service is done by completing an electronic ballot by ticking the voting box under each agenda item. The electronic voting ballot shall be singed by the person eligible for voting on resolutions to be passed at the General Meeting of Shareholders or their proxy using the means made available in the shareholder's personal account where the electronic ballot form is completed.

Those eligible for voting on resolutions to be passed at the Meeting shall be determined (put on record) on September 7, 2026**.**

The category (type) of shares whose holders are eligible for voting on any agenda item at the Meeting shall be JSC NOVATEK ordinary registered shares**.**

The agenda of the Meeting shall be as follows:

1. H1 2026 dividend payout.

The information (pre-reading materials) to be provided as part of the preparation to the absentee voting on the resolutions to be passed at the Meeting shall be made available as follows:

The information (pre-reading materials) will be made available to shareholders 20 days ahead of the date of the Meeting every day (except for Saturdays and Sundays) from 9:00 to 18:00 local time at: 22a Pobedy St., Tarko-Sale, Yamal-Nenets Autonomous Area, Russian Federation, JSC NOVATEK, and 90/2 Leninsky prospekt, Moscow, JSC NOVATEK, as well as on NOVATEK's official website at www.novatek.ru. The information (pre-reading materials) to be provided to those eligible for voting on resolutions to be passed at the Meeting shall be provided in accordance with the rules of the Russian Federation securities laws for providing information and pre-reading materials to those exercising their securities rights.

Shareholders' personal data shall be updated as follows:

In case of any changes in the data of a shareholder registered in the Company's Shareholder Register (including address and bank details), such shareholder shall inform the registrar of relevant changes in the prescribed manner. Information about the Company's registrar and the procedure for submitting notices of changes in shareholders' data is available on the registrar's website at www.rrost.ru.

Resolutions passed at the Meeting as well as voting results shall be communicated to the persons on the list of those entitled to vote when passing resolutions at the Meeting, in a voting report to be sent by registered mail not later than 4 business days after the date of the Meeting. The resolutions passed and the voting report shall also be forwarded to nominee shareholders in accordance with the rules of the Russian Federation securities laws for the information and materials to be shared with those exercising the securities rights.

Shareholders are invited to express their opinion and submit questions related to the agenda of the extraordinary absentee voting of the General Meeting of Shareholders to: shareholders@novatek.ru.

NOVATEK's Board of Directors